

33

THIRTY THIRD MEETING OF THE FINANCE COMMITTEE



MINUTES

DATE : 28th MARCH 2018


TIME : 10.30 a.m.

VENUE : Chamber of the Principal Secretary to Government
Higher Education Department
VI Floor, Secretariat
Tamil Nadu Open University, Chennai – 15.

TAMIL NADU OPEN UNIVERSITY

577, ANNA SALAI, SAIDAPET, CHENNAI - 600015

1


Registrar
Tamil Nadu Open University
No.577, Anna Salai,
Saidapet, Chennai-600 015.



TAMIL NADU OPEN UNIVERSITY CHENNAI - 600 015.

MINUTES OF THE 33rd MEETING OF THE FINANCE COMMITTEE HELD ON 28th MARCH 2017

Members Present:

1.	Dr. M. Bhaskaran Vice-Chancellor (Ex-Officio Chairman) Tamil Nadu Open University Chennai - 600 015.	Chairman
2.	Thiru Sunil Paliwal, IAS., Principal Secretary to Government Higher Education Department Secretariat, Chennai 600 009.	Member
3.	Thiru M.A. Siddique, IAS., Secretary (Expenditure) to Government Finance Department Secretariat, Chennai - 600 009.	Member
4.	Dr. G. Kalaichelvan Director (PG Admission) VIT, Brammapuram Vellore - 632 104.	Member
5.	Dr. S. Balasubramanian Professor & Head School of Tamil & Cultural Studies Tamil Nadu Open University Saidapet, Chennai - 600 015.	Member
6.	Dr. K.M.Subramaniam Registrar i/c., Tamil Nadu Open University, Chennai - 600 015.	Special Invitee
7.	Mrs. K. Gomathy Finance Officer , Tamil Nadu Open University, Chennai - 600 015.	Ex-Officio Secretary

The Vice-Chancellor and Chairman of the Finance Committee welcomed the members to the Thirty Third Meeting of the Finance Committee. After the welcome address, the Finance Committee proceeded with the discussion on the agenda items.

ITEM NO. 33.01

CONSIDERED THE PERMANENT AGENDA NOTES FOR THE 33rd MEETING OF THE SYNDICATE WITH REFERENCE TO THE GOVT. LETTER. No. 10559/K2/2017-1, HIGHER EDUCATION DEPARTMENT, DATED, 19-06-2017; AND

RESOLVED THAT the permanent agenda notes of the TNOU in the format prescribed with respect to Government Letter No. 10599/K2/2017-1, Higher Education Department, dated: 19-06-2017, be noted.

ITEM NO. 33.02

CONSIDERED THE CONFIRMATION OF THE MINUTES OF THE THIRTY SECOND MEETING OF THE FINANCE COMMITTEE HELD ON 20th NOVEMBER 2017; AND

RESOLVED THAT the Minutes of the 32nd Meeting of the Finance Committee held on 20th November 2017, be confirmed.

ITEM NO. 33.03

CONSIDERED THE ACTION TAKEN REPORT OF THE THIRTY SECOND MEETING OF THE FINANCE COMMITTEE HELD ON 20th NOVEMBER 2017; AND

RESOLVED THAT the action taken report with regard to the 32nd Meeting of the Finance Committee held on 20th November 2017, be recorded and accepted.

ITEM NO. 33.04

CONSIDERED APPROVING THE BUDGET ESTIMATE FOR THE YEAR 2018- 2019 & REVISED ESTIMATE FOR THE YEAR 2017-2018 OF THE TNOU ; AND

RESOLVED that the Budget Estimate for the year 2018-2019 and the Revised Estimates for the year 2017-2018, be approved and recommended to the Syndicate for approval.

ITEM NO. 33.05

CONSIDERED THE PROPOSAL REVISION OF RATES OF REMUNERATION PAYABLE TO EVALUATION OF DIPLOMA PROGRAMMES SCRIPT; AND

RESOLVED that the Remuneration payable to Evaluators with regard to Diploma Programme as Rs.9 per script from Rs.7/- on par with UG programmes be approved and recommended to the Syndicate for approval.

ITEM NO. 33.06

CONSIDERED THE PROPOSAL FOR THE COLLECTION OF NOMINAL FEE FROM THE STUDENTS TO ISSUE LAST DATE EXAMINATION CERTIFICATE ; AND

RESOLVED that proposal for collection of sum of Rs.300/- from the students towards submission of "Last Date Examination Certificate" be approved and recommended to the Syndicate for approval.

ITEM NO. 33.07

CONSIDERED THE PROPOSAL FOR FIXING FEE STRUCTURE FOR THE POST-GRADUATE PROGRAMMES OFFERED BY THE SCHOOL OF SCIENCE; AND

RESOLVED that the proposal for fixation of Fee Structure for the Science Programmes offered by School of Science of TNOU, as detailed below be approved and recommended to the Syndicate for approval.

Sl. No	Name of the Programme	Fee Structure				Total (Rs)
		I year		II year		
		Tuition Fee	Lab Fee	Tuition Fee	Lab Fee	
1	M.Sc., Zoology	10,000	2,000	10,000	2,000	24,000
2	M.Sc., Botany	10,000	2,000	10,000	2,000	24,000
3	M.Sc., Chemistry	10,000	3,000	10,000	3,000	26,000
4	M.Sc., Physics	10,000	2,000	10,000	2,000	24,000

ITEM NO. 33.08

CONSIDERED THE PROPOSAL FOR REVISION OF PROGRAMME FEE WITH RESPECT TO UG/PG PSYCHOLOGY PROGRAMMES AND CERTIFICATE PROGRAMME IN GST OFFERED BY THE SCHOOL OF SOCIAL SCIENCE; AND

RESOLVED that the Proposal for Revision of Fees with regard to UG & PG Psychology Programmes and Proposed Tuition Fee Structure for the Programme, Certificate in Goods & Service Tax, as detailed below be approved and recommended to the Syndicate for approval.

Amount In Rs.				
Name of the Programme	Fee Structure	I Year	II Year	III Year
B.Sc., Psychology	Existing Fee	3000	3000	3000
	Revised Fee	3000	3500	3500
M.Sc., Psychology	Existing Fee	4000	4000	N.A.
	Revised Fee	4500	4000	
Proposed Fee Structure for the Certificate in Goods & Service Tax			8500/-	

ITEM NO. 33.09

CONSIDERED THE PROPOSAL FOR FIXATION OF PROGRAMME FEE WITH RESPECT TO PG DIPLOMA AND VOCATIONAL DIPLOMA PROGRAMMES OFFERED BY THE SCHOOL OF EDUCATION; AND

RESOLVED that the proposal for considering fee structures for the following Programmes of School of Education, as detailed below be approved and recommended to the Syndicate for approval.

S.No.	Name of the Programme	Programme Fee (In Rs.)
1.	PG Diploma in Distance Education	5500.00
2.	PG Diploma in Advanced Educational Technology	5500.00
3.	PG Diploma in Teacher and Educational Management	5500.00
4.	PG Diploma in Information and Communication Technology	5500.00
5.	PG Diploma in Drama and Arts in Education	5500.00
6.	Vocational Diploma in DTH Set Top Box Installer and Service Technician (NSDC Programme)	3800.00
7.	Vocational Diploma in Solar Panel Installation Technician (NSDC Programme)	3800.00

ITEM NO. 33.10

CONSIDERED THE EXEMPTION GIVEN TO TMT. M. CHELLATHAI FOR DOING DIPLOMA PROGRAMME IN TNOU; AND

RESOLVED that the fee exemption of Rs. 7200/- given to Tmt. M. Chellathai for pursuing Diploma in Early Childhood Care & Education (Kindergarten) Programme in the Academic Year 2017-2018, who had studied MA Degree Programme in TNOU in her 68 years, be approved as a special case. Any future cases also should be brought to the Finance Committee for approval and recommended to the Syndicate for approval.

ITEM NO. 33.11

CONSIDERED ALLOCATION OF AN INITIAL FUND OF Rs. 10 LAKHS TOWARDS IMPLEMENTATION OF COMMON SYLLABUS FRAMEWORK (ODL) INITIATIVE OF THE GOVERNMENT OF TAMIL NADU; AND

The proposal for allocation of Rs. 10 lakhs towards expenditure under the Budget Head of General Fund A/c., in the new sub-head "Common Syllabus Framework" for the conduct of training and other related activities of the CSF initiative, be approved and recommended to the Syndicate for approval.

ITEM NO. 33.12

CONSIDERED REVISION OF RATES PAYABLE TO THE CONFIDENTIAL PRINTERS FOR PRINTING AND OTHER SERVICES; AND

RESOLVED that proposal for increase in the rates with regard to each item as detailed in *Annexure - I*, towards printing and other services to the Confidential Printers, be approved and recommended to the Syndicate for approval.

ITEM NO. 33.13

CONSIDERED THE PROPOSAL FOR THE DELEGATION OF FINANCIAL POWERS/RATIFICATION POWERS OF OFFICERS OF THE UNIVERSITY FOR TIMELY AND SPEEDY FUNCTIONING OF THE UNIVERSITY ADMINISTRATION; AND

RESOLVED that the proposal for the delegation of financial powers to the Officers of the University as detailed in the Agenda for timely speedy functioning of the University be approved and recommended to the Syndicate for approval.

ITEM NO. 33.14

CONSIDERED THE PROPOSAL FOR FIXATION OF LEGAL FEES TO THE GOVERNMENT PLEADER ATTENDING TNOU LEGAL CASES; AND

RESOLVED that the proposal to engage Legal Expert, as and when required and according to the complexity of the writ petitions by paying a sum of Rs. 25,000/- for each case inclusive of all the cost like retainer fee, cost of preparation of affidavit, counter affidavit, appearance fee irrespective number of hearing dates till the disposal of writ petition be approved and recommended to the Syndicate for approval.

ITEM NO. 33.15

CONSIDERED THE ENHANCEMENT OF EXAMINATION RELATED FEE FOR VARIOUS PROGRAMMES OFFERED BY THE UNIVERSITY AND REVISION OF FEE FOR THE DEGREE/DIPLOMA CERTIFICATE FROM THE ACADEMIC YEAR 2018-2019; AND

RESOLVED that the enhancement of the fee structure for Degree/Diploma Certificates of the University may also be enhanced due to rising of expenses for conduct of Convocation and Printing of Degree/Diploma Certificate and adoption of new fee structure for the Term-End Examinations of various programmes, as detailed in the Table below be approved and recommended to the Syndicate for approval.

S. No.	Details	TNOU	Alagappa	Bharathiyar	Periyar	Annamalai	Proposed Fee
1.	Fee for issue of Degree/Diploma Certificates	400	750 (UG) 1000 (PG)	550	600	1000	750
2.	Fee issue of Duplicate Certificates	500	1500	2000	1200	1500	1000

S. No.	DETAILS	TNOU FEE	MSU FEE	ALAGAPPA UNIVERSITY FEE	PROPOSED FEE
A.	EACH THEROY PAPER				
1	UG/Diploma/Certificate	75	150	200	125
2	B.Ed/B.Ed(SE)	250	350		300
3	PG	150	200	225	175
4	PG Diploma	150	300		200
5	MBA/MCA/M.Sc. Coun/PG Dip. In Coun	250	400		350
6	MBA Hos. Adm./Ship. & Log. Mgt.	350			400
7	M. Phil	---	500		400
B.	PER PRACTICCAL EXAM				
1	UG/Diploma/Certificate	150	200	200	175
2	PG/PG Diploma	175	300	400	250
3	MBA/MCA/M.Sc. Coun/PG Dip. In Coun.	250	400		350
C.	SUBMISSION OF PROJECT/DISSERTATION				
1	MBA/MCA/M.Sc. Coun/PG Dip. In Coun.	600	1000		750
2	MBA Hos. Adm./Ship. & Log. Mngt.	850			900
D.	APPLICATION AND PROCESSING FEE				
1	Cost Of Application	20	75		70
E.	PROVISIONAL CERTIFICATE				
1	Provisional Certificate	150			250
F.	REVALUATION/PHOTOCOPY/RETOTALLING				
1	Revaluation	400		500	500
2	Photocopy	250		500	500
3	Retotalling	100			150

ITEM NO. 33.16

CONSIDERED THE CREATION OF CORPUS FUNDS BY SPECIFYING THE PURPOSE FROM THE AVAILABLE INVESTMENTS IN ORDER TO MEET FORTH COMING FINANCIAL COMMITMENTS; AND

RESOLVED that the proposal for the creating Corpus Fund under various Heads as detailed in the Agenda Notes, be approved and recommended to the Syndicate for approval.

ITEM NO. 33.17

CONSIDERED THE PROPOSAL FOR REVISION OF PROGRAMME FEE TO B.Sc., GEOGRAPHY PROGRAMME AND TO FIX THE STATIONARY FEE FOR THE CONDUCT OF M.Sc., GEOGRAPHY PRACTICAL COUNSELING; AND

RESOLVED that the Proposal for Revision of Fees with regard to B.Sc. Geography Programme and fixing the Stationery Fee to conduct the M.Sc. Geography Practical Counseling Programme in TNOU Campus, as details be approved and recommended to the Syndicate for approval.

In Rs.

Name of the Programme	Fee Structure	1 st year	2 nd year	3 rd year
B.Sc. Geography	Existing Fee	3300	3300	3300
	Revised	3300	3300	4300
M.Sc., Geography Practical:	100/- towards supply of datasheet, tracing sheet, maps etc.			

ITEM NO. 33.18

CONSIDERED THE PROPOSAL FOR FIXING FEE STRUCTURE FOR THE DIPLOMA IN WILD LIFE TOURISM AND CERTIFICATE IN WILD LIFE TOURISM GUIDE; AND

RESOLVED that The proposal for fixation of Fee Structure for the Diploma and Certificate Programmes of the School of History & Tourism Studies, as detailed below be approved and recommended to the Syndicate for approval.

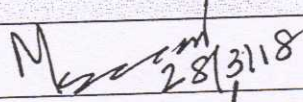
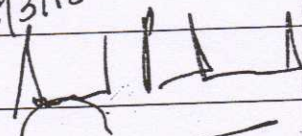
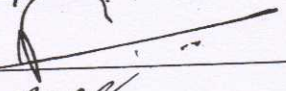
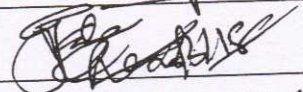
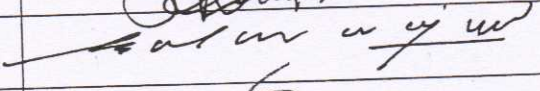
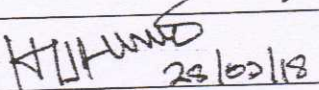
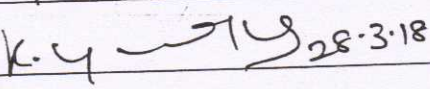
S.No.	Name of the Programme	Proposed Tuition Fee Structure (Rs.)
1	Certificate in Wildlife Tourism Guide	3000/-
2	Diploma in Wildlife Tourism	7500/-

TABLE AGENDA

ITEM NO. 33.19

CONSIDERED THE REPORTING OF REPRESENTATION TO THE GOVERNMENT WITH REGARD TO THE EXEMPTION FROM LEVYING PROPERTY TAX; AND

RESOLVED that, the representation to the Government and filing of Affidavit before the Hon'ble High Court with regard to exemption of levying Property Tax be considered and recommended to the Syndicate for information. It was suggested to follow the matter with Corporation of Chennai for resolution.

S.No.	Members	Signature
1.	Dr. M. Bhaskaran	 28/3/18
2.	Thiru Sunil Paliwal, IAS.,	
3.	Thiru M.A. Siddique, IAS.,	
4.	Dr. G. Kalaichelvan	
5.	Dr. S. Balasubramanian	
6.	Dr. S. Vijayan Dr. K.M. SUBRAMANIAM.	 28/03/18
7.	Mrs. K. Gomathy	 28-3-18

Place : Higher Education Dept., Secretariat, Chennai

Date : 28-03-2018
